

Minutes
Stillwater Conservation District
August 15th 2023, at 7:00 PM
 Molt Community Center

The meeting was called to order by William Downs at 7:11 pm. A quorum 7 present.

Members/Staff	Attendees
William Downs	
Noel Keogh	
Bob VanOosten	
Butch Behrent	
Steve Story	
Ben Walker	
Kylie Ballbach	
Sharon Fletmetis, Administrator	
Ashley Thompson, Assistant Admin.	

Open (Public) meeting @ 7:11 pm

UNAPPROVED MINUTES

Motion to approve minutes from previous meetings: **Noel**

Seconded: **Bob**

Vote: **Approved**

FINANCIAL REPORTS

Motion to approve **JULY** Financial Report and Bills to be paid: **Noel**

Seconded: **Bob**

Vote: **Approved**

REPORTS

<p>Will Downs</p> <p>Bob Van Oosten – Zoning meeting summary / zoning change to mine parking & for MT Marian gravel pit</p> <p>Butch Behrent</p> <p>Noel Keogh – Watershed council BBQ, 200 + people there. Successful and well represented by SCD. Weed pull.</p>	<p>Steve Story</p> <p>Kylie Ballbach – County planning board meeting. Subdivision Approvals/ Columbus Area Growth Ben Walker</p> <p>Darryl Thompson, Assoc.</p>	<p>Sharon Flemetis, Admin Ashley Thompson, Assist. Admin</p> <p style="text-align: center;">Garret Larsen, NRCS –</p>
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Public Comment (3 Minute Limit)

Montana Rail Link-

310 APPLICATIONS, Emergency Forms, and Complaints

	Name	APPL. #	Stream	Project	Rec'd	Decision
1	MT Marian Enterprises	#23-038E	Hensley Creek	Culvert Replacement	6/21/23	Vote: App. As Is Motion: Second:
	MT Marian Enterprises	#23-057E	Hensley Creek	Pipe and electrical repairs	8/7/23	Vote: Not a Project Motion: Bob Second: Steve
2	Wanda Wilcox	#23-039	Stillwater River	Road repair & stabilization	7/7/23	Vote: App. As Is Motion: Bob Second: Steve
	Wanda Wilcox	#23-063	Stillwater River	Weir construction project (?)	8/15/23	Vote: Denied Motion: Noel Second: Bob

3a	Paul Gairrett	#23-041V	Keyser Creek	7/11/23: Violation – work done without permit. Stays on agenda. 10 days to turn in permit. 7/13/23: Letter Sent 8/2/23: Turned in Emergency Notice	7/11/23	Vote: \$500 Fine Motion: Noel Second: Bob
	Paul Gairrett	#23-053E	Keyser Creek	Access bridge replacement	8/2/23	Vote: App. As Is Motion: Noel Second: Bob
3b	Dennis Shupak	#23-050C	Keyser Creek	Unpermitted work resulting in an overturned backhoe.	8/1/23	Vote: Not a Violation Motion: Kylie

				Status: 8/1/23: Letter sent asking for 275 Form. 8/4/23: 275 Form Rec'd		Second: Ben
	Dennis Shupak	#23-056E	Keyser Creek	Replacing logs across headgate	8/4/23	Vote: App. As Is Motion: Noel Second: Kylie
3c	Shannon Riley & Paul Caraway	#23-051C	Keyser Creek	Unpermitted bridge work Status: 8/1/23: Letter sent asking for 275 Form. 8/7/23: 275 Form Rec'd	8/2/23	Vote: Violation – Not turned in in 15 Day window Motion: Noel Second: Bob Vote: \$500 Fine Motion: Will Seconded: Bob
	Shannon Riley & Paul Caraway	#23-058E	Keyser Creek	Bridge approach repair	8/7/23	Vote: App. As Is Motion: Bob Second: Ben
	Shannon Riley & Paul Caraway	#23-059	Keyser Creek	Bridge approach stabilization	8/14/23	Vote: Tabled for Second Inspection Motion: Bob Second: Noel

3d	Justin Deacon	#23-054E	Keyser Creek	Access bridge replacement	8/3/23	Vote: App. As Is Motion: Bob Second: Noel
4	Alan Reeder	#23-042V	Stillwater River	Unpermitted bank stabilizations. Status: 7/11/23: Violation – work done w/out permit. Stays on agenda. 10 days to turn in permit 7/25/23: 275 Form rec'd	7/15/23	Vote: \$500 Fine Assessed Motion: Kylie Second: Noel
	Alan Reeder	#23-046E	Stillwater River	Bank Stabilization	7/25/23	Vote: App. As Is Motion: Kylie Second: Noel Abstained: Ben
5	David Oltrogge, Richard M. Ostrum	#23-043	Butcher Creek	Bank Stabilization	6/27/23	Vote: App. As Is Motion: Bob Second: Noel

6	Zeb & Christine Fettig	#23-044	Rosebud Creek	Bank Stabilization & Dredging	7/21/23	Vote: App. w/ Mods Motion: Bob Second: Noel
7	Caithness Beaver Creek	#23-045	Beaver Creek	Windfarm conduit Boring	7/25/23	Vote: App. As Is Motion: Bob Second: Steve
8	Montana Rail Link, Itch-Ke-Pe	#23-047E	Yellowstone	Derailment emergency work	7/21/23	Vote: Denied Motion: Ben Second: Kylie
	Montana Rail Link, Buffalo Mirage	#23-048E	Yellowstone	Derailment emergency work	7/31/23	Vote: Not a Project Motion: Will Second: Noel

	Montana Rail Link	#23-064V	Yellowstone	Unpermitted work on reed point/twin bridges/derailment	8/15/23	<p>Vote: MRL Found in violation on July 10th at twin bridges derailment due to not submitting complete Emergency notice. Fine assessed of \$200 per day from July 10th onset of violation to Aug 15th Board meeting. MRL has 10 days to complete a 310 App for all work that has been done until this point and planned work. Any future work will require a complete 310 app. If not completed in 10 days, the streambed will need to be returned to prederailment conditions and fine paid within 30 days.</p> <p>Motion: Will Second: Kylie</p>
9	Old Mill & Italian Ditch Co.'s	#23-049E	Yellowstone	Dredging to get water to headgate	8/1/23	<p>Vote: App As Is. Motion: Bob Second: Noel</p>

10	Judy Krone	#23-052C	Yellowstone	Unpermitted boat ramp repair Status: Letter sent. Inspection 7/7/23. No 275 Form Received	8/2/23	Vote: Found in Violation for work done under high water mark without permit. \$500 Assessed Motion: Bob Second: Noel Vote: Found in violation for no 310 submitted. 10 days to submit or \$100 fine per day will be assessed. Motion: Bob Second: Noel
11	Agency Ditch	#23-055E	E. Rosebud	Channel clearing to get water to headgate	8/3/23	Vote: App w/ Mods Motion: Bob Second: Ben
12a	Diana Scollard, Hufford Ranch	#23-060	Stillwater River	Bank Stabilization	8/15/23	Vote: App. As Is Motion: Kylie Second: Bob
12a	Diana Scollard, Miller Scollard Trust	#23-061	Stillwater River	Bank Stabilization	8/15/23	Vote: App. As Is Motion: Kylie Second: Bob
12b	Dirks Pelton, Hufford Ranch	#23-062	Stillwater River	Bank Stabilization	8/15/23	Vote: App. As Is Motion: Kylie Second: Bob

GRANTS

- EWP
- Mendenhall

NEW BUSINESS

- New Form: Public Document Request Form & Procedures (see attached) Motion to approve:

Approved

Motion: Bob

Second: Ben

- Conservation District Supervisor Rules & Responsibilities – Reviewed by board
- Motion to Form Finance Committee for Audit (Once a month): **Approved** o Motion: **Noel**, o Second: **Steve** o **Chair, Vice Chair, Treasurer & Darryl**
- Propose Title Change (Assistant Admin to 310 Coordinator): **Approved** o Motion: **Kylie** o Second: **Noel**

- September 4th – - October 3rd – October
SAVE THE DATES Holiday, Office Closed Board Meeting
- September 5th – - October 9th – Holiday,
th- 29th SET September Board Office Closed
- August 27 Meeting

Training

Close Meeting

MOTION TO ADJOURN THE MEETING:

SECONDED:

MEETING ADJOURNED AT 10:50 pm.

MINUTES APPROVED: September 5, 2023

310 Applications must be received by 12pm 7 days before the meeting and have been inspected to be reviewed.

Agenda items must be submitted to the CD Office by noon the Monday before the scheduled meeting. Agendas are available at the CD Office upon request.

All meetings of the CD are open to the public and are voice recorded for accuracy.



Stillwater
Conservation
District

Office: (406) 322-5359 ext. 101
Email: sharon.flemetis@mt.nacdnet.net
Website: www.stillwatercd.org

Public Document/Information Request Form

Petitioner Information

Name: _____
Mailing Address: _____
Email: _____ Phone #: _____

Document Information

Requested Documents: _____
SCD Application Number (If Known): _____

Project Information

Project Location: Latitude: _____ Longitude: _____
Physical Address: _____
Document Request
Time Period: Start: _____ End: _____

***PLEASE NOTE:** Documents less than 10 years old may take up to 30 days to be released. Documents from 10 years ago or more may take up to 90 days from approval of request to be released.

Brief Description of Project/ Proposed Project:

Additional Information

Why are you requesting this information?

Additional Comments/Concerns:

Requested documents cannot be emailed. Documents must be picked up at the office once you are notified that they are available.

Requested documents will be \$2.00 per page, due at the time of pickup.

Signature: _____ Date: _____